

The logo on this form may have been updated. The content of this document has not been modified since its original website posting. In light of rapidly changing business and regulatory environments, current accuracy cannot be assured.

40 Broad Street New York, NY 10004-2373 Telephone 212.440.9400 Fax 212.440.5260 www.bondmarkets.com 1399 New York Avenue, NW Washington, DC 20005-4711 Telephone 202.434.8400 Fax 202.434.8456 St. Michael's House 1 George Yard London EC3V 9DH England Telephone 44.20.77 43 93 00 Fax 44.20.77 43 93 01

September 27, 2002

## **GENERIC COVER SHEET**

The Bond Market Association has released today its revised Generic Cover Sheet which is designed to accompany secondary market disclosure filings in the municipal market.

Although issuers are not required to use cover sheets when making their disclosure filings, cover sheets will help ensure that their filings are indexed properly, and that the information is accessible by those who need it.

The Association's Cover Sheet was designed in a "general" or "generic" format, meaning that it is basic enough to accompany all types of filings that issuers may make. That being said, issuers and other market participants are encouraged to modify the cover sheet to accommodate any particular needs that they may face. At a minimum, any cover sheet should include issuer/obligor contact information, CUSIP numbers to which the filing relates and the type of information being filed.

The Association encourages municipal market groups to advocate the use of cover sheets with their members. Some of the ways that use of cover sheets can be encouraged include:

- Posting the cover sheet on industry websites
- Include the cover sheet and CUSIP numbers as exhibits to Continuing Disclosure Agreements
- Endorse use of cover sheets in mailings to members, newsletters or other publications
- Educate issuers and obligors as to the benefits they will derive from accurately indexed disclosure information

The cover sheet should be posted to the various websites and be available in Word, Word Perfect or PDF format so that an issuer can fill out the cover sheet online and file the disclosure document electronically.

Please contact Lynnette Hotchkiss, Senior Vice President and Associate General Counsel at 646.637.9218 or via email at <a href="mailto:Lhotchkiss@bondmarkets.com">Lhotchkiss@bondmarkets.com</a> should you have any questions.

## Municipal Secondary Market Disclosure Information Cover Sheet

This cover sheet should be sent with all submissions made to the Municipal Securities Rulemaking Board, Nationally Recognized Municipal Securities Information Repositories, and any applicable State Information Depository, whether the filing is voluntary or made pursuant to Securities and Exchange Commission rule 15c2-12 or any analogous state statute.

See www.sec.gov/info/municipal/nrmsir.htm for list of current NRMSIRs and SIDs

IF THIS FILING RELATES TO A SINGLE BOND ISSUE:  Provide name of bond issue exactly as it appears on the cover of the Official Statement (please include name of state where issuer is located):						
Provide nine-digit CUSIP* numbers if available, to which the information relates:						
IF THIS FILING DELIATES TO ALL SECURITIES ISSUED BY THE ISSUED OD ALL SECURITIES OF A SPECIFIC OPENIA						
IF THIS FILING RELATES TO ALL SECURITIES ISSUED BY THE ISSUER OR ALL SECURITIES OF A SPECIFIC CREDIT OR ISSUED UNDER A SINGLE INDENTURE:  Issuer's Name (please include name of state where Issuer is located):  Other Obligated Person's Name (if any):						
						(Exactly as it appears on the Official Statement Cover)
						Provide six-digit CUSIP* number(s), if available, of Issuer:
*(Contact CUSIP's Municipal Disclosure Assistance Line at 212.438.6518 for assistance with obtaining the proper CUSIP numbers.)						
TYPE OF FILING:						
☐ Electronic (number of pages attached) ☐ Paper (number of pages attached)						
If information is also available on the Internet, give URL:						

WH	IAT	TYPE OF INFORMATION ARE YOU PROVIDING? (Check a	all tha	it apply)	
		Annual Financial Information and Operating Data pursual information and operating data should not be filed with the MSRB.)	iant to	o Rule 15c2-12	
Fiscal Period Covered:					
В.	☐ Audited Financial Statements or CAFR pursuant to Rule 15c2-12				
	Fis	riod Covered:			
C. Notice of a Material Event pursuant to Rule 15c2-12 (Check as appropriate)					
	1.	☐ Principal and interest payment delinquencies	6.	Adverse tax opinions or events affecting the tax- exempt status of the security	
	2.	☐ Non-payment related defaults	7.	☐ Modifications to the rights of security holders	
	3.	Unscheduled draws on debt service reserves reflecting financial difficulties	8.	☐ Bond calls	
	4.	☐ Unscheduled draws on credit enhancements reflecting financial difficulties	9.	☐ Defeasances	
	5.	$\square$ Substitution of credit or liquidity providers, or their failure to perform		☐ Release, substitution, or sale of property securing repayment of the securities ☐ Rating changes	
D.	П	_			
D. Е.					
120		Other Secondary Market Information (speeny).			
I hereby represent that I am authorized by the issuer or obligor or its agent to distribute this information publicly:  Issuer Contact:  Name					
		er			
Address					
TelephoneF					
Email Address					
Dissemination Agent Contact, if any:					
Name			Γitle		
Employer					
Address			City	State Zip Code	
TelephoneI		Fax			
Email Address		_ Relationship to Issuer			
Obligor Contact, if any: Name			Γitle		
Em	ploy	er			
Address			City	State Zip Code	
TelephoneF			Fax		
Email Address			Obligor Web site Address		
Inv	esto	r Relations Contact, if any:			
Name			Fitle		
Telephone					